

## **MINUTES**

### **CIVIL SERVICE COMMISSION MEETING**

**Wednesday, December 16, 2015 at 9:30 a.m.**

522 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

### **9:30 A.M. CLOSED SESSION**

**Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.**

CONVENED THE MEETING AT 9:30 A.M. AND WENT INTO CLOSED SESSION AT 9:31 A.M.

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### **10:00 A.M. AGENDA**

RECONVENED THE MEETING AT 10:24 A.M.

COMMISSIONERS PRESENT: AFRIAT, DONNER, HERNANDEZ, KAHWAJIAN, NIGHTINGALE

Minutes of the meeting of Wednesday, December 9, 2015, for approval  
APPROVED.

Consideration of Consent Calendar  
APPROVED.

Unfinished Business

1. *Petition of **TANYA NORVILLE** for a hearing on her **discharge**, effective July 11, 2014, from the position of Children's Social Worker III, Department of Children and Family Services, **Case No. 14-236.***  
THE COMMISSION REMANDED THE REPORT BACK TO THE HEARING OFFICER FOR FINDINGS OF ULTIMATE FACT.

Unfinished Business (continued)

2. *Petition of **JERRY SAN MARTIN** for a hearing on his twenty-five (25) day **suspension**, effective July 28, 2014, from the position of Eligibility Worker II, Department of Public Social Services, **Case No. 14-240**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, LINDA S. KLIBANOW, TO SUSTAIN THE DEPARTMENT.
3. *Petition of **ROWENA KHAN** for a hearing on her **discharge**, effective June 30, 2014, from the position of Children's Social Worker III, Department of Children and Family Services, **Case No. 14-229**.*  
OVER-RULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION, THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, JEFFREY E. HAUPTMAN, TO SUSTAIN THE DEPARTMENT.
4. *Petition of **JOSE GUERRERO** for a hearing on his ten (10) day **suspension**, effective December 1, 2014, from the position of Cement & Concrete Worker, Department of Parks and Recreation, **Case No. 14-362**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.
5. *Petition of **FERNANDO MEDINA** for a hearing on his **discharge**, effective November 21, 2013, from the position of Pool Manager, Department of Parks and Recreation, **Case No. 13-552**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.
6. *Petition of **STEVE SHOOK** for a hearing on his twelve (12) day **suspension**, effective January 29, 2015, from the position of Fire Captain, Fire Department, **Case No. 15-35**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.

New Business

7. *Petition of **WALTER CASTILLO** for a hearing on his **reduction**, effective October 3, 2015, from the position of Senior Departmental Employee Relations Representative to Administrative Services Manager I, Probation Department, **Case No. 15-291**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

New Business (continued)

8. *Petition of **GABRIEL BOSTAN** for a hearing on his **discharge**, effective October 1, 2015, from the position of Wastewater Treatment Plant Operator Supervisor, Internal Services Department, **Case No. 15-292.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
9. *Petition of **MICHELE LANDA** for a hearing on her **discharge**, effective October 5, 2015, from the position of Children's Social Worker III, Department of Children and Family Services, **Case No. 15-290.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
10. *Petition of **ZAHRA KARIMY** for a hearing on the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Supervising Civil Engineering Technician, **Case No. 15-277.***  
HEARING DENIED.
11. *Petition of **NICHOLAS LEWIS** for a hearing on the Director of Personnel's denial of his appeal of the **interview score** received in the examination for Fire Fighter Trainee, **Case No. 15-279.***  
HEARING DENIED.
12. *Petition of **TARSHALLA SCOTT** for a hearing the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Property Conveyances Examiner, Registrar-Recorder/County Clerk, based on her claim of a Civil Service Rule 25 violation, **Case No. 15-273.***  
HEARING DENIED. (NO ONE APPEARED FOR THE PETITIONER.)
13. *Petition of **LAURA SIMPSON** for a hearing on her **application rejection** received in examination for Intermediate Typist Clerk, **Case No. 15-276.***  
HEARING DENIED.

Miscellaneous

14. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
NO PUBLIC COMMENTS.

ADJOURNED TO CLOSED SESSION AT 11:44 A.M.

## CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

### Unfinished Business

15. *Petitioner's request for a hearing on her fifteen (15) day **suspension**, effective November 1, 2014, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 14-345**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, JOHN D. HARRIS, TO REDUCE THE FIFTEEN (15) DAY SUSPENSION TO TEN (10) DAYS.
16. *Petitioner's request for a hearing on his **discharge**, effective August 9, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-373**.*  
THE COMMISSION REMANDED THE REPORT BACK TO THE HEARING OFFICER FOR FINDINGS OF ULTIMATE FACT.
17. *Petitioner's request for a hearing on his twenty (20) day **suspension**, effective December 23, 2013, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 13-594**.*  
OVER-RULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION, THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, CAROL A. VENDRILLO, TO SUSTAIN THE DEPARTMENT. COMMISSIONERS AFRIAT AND NIGHTINGALE DISSENTED.
18. *Petitioner's request for a hearing on his ten (10) day **suspension**, effective November 17, 2014, from the position of Transportation Deputy, Probation Department, **Case No. 14-380**.*  
SUSTAINED THE PETITIONER'S OBJECTIONS IN PART. THE COMMISSION ADOPTED AS ITS NEW PROPOSED DECISION AND IMPOSED A FIVE (5) DAY SUSPENSION. COMMISSIONER KAHWAJIAN DISSENTED.
19. *Petitioner's request for a hearing on his fifteen (15) day **suspension**, effective January 10, 2013, from the position of Senior Detention Services Officer, Probation Department, **Case No. 13-582**.*  
OVER-RULED THE DEPARTMENT'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION, THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, SAMUEL D. REYES, TO NOT SUSTAIN THE DEPARTMENT. COMMISSIONER NIGHTINGALE DISSENTED.

## CLOSED SESSION (continued)

### Unfinished Business (continued)

20. *Petitioner's request for a hearing on his twelve (12) day **suspension**, effective April 6, 2015, from the position of Deputy Probation Officer II, Probation Department, **Case No. 15-102.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.

### New Business

21. *Petitioner's request for a hearing on his **discharge**, effective September 24, 2015, from the position of Group Supervisor Nights, Probation Department, **Case No. 15-289.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
22. *Petitioner's request for a hearing on his **discharge**, effective October 7, 2015, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 15-295.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 12:40 P.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 12:41 P.M.

Legal Advisor:  
Ed Lewis

Head, Civil Service Commission:  
Steve Cheng

Head Commission Specialist:  
Luz Delgado

APPROVED BY THE CIVIL SERVICE  
COMMISSION ON DECEMBER 23, 2015

A handwritten signature in cursive script that reads "Lawrence D. Crocker".

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Lawrence D. Crocker  
Executive Director